

Academy of Aviation

Registration Procedure

1. Thank you for choosing Academy of Aviation, Shirpur for obtaining Commercial Pilot Licence.

2. You are four steps from obtaining CPL.

3. **STEP I (Registration):** Online information to be submitted is given below (can be combined with STEP II (Admission), if you physically come over to the Academy).

- (i) Scanned copy of duly filled application form (the form is attached), if not submitted earlier.
- (ii) Scanned copy of 10th class mark sheet.
- (iii) Scanned copy of 12th class mark sheet (if appeared, it must be submitted as soon as possible after declaration of result).
- (iv) Scanned copy of birth certificate.
- (v) Scanned copy of your passport size photograph.
- (vi) Scanned copy of ID & address proof (Aadhar card, passport, etc.)
- (vii) Deposit/transfer registration fee of Rs 10,000/- in our bank account and send scanned copy of deposit slip/ NEFT receipt. Our bank account details are as follows:-

Name: SVKM's NMIMS
A/c No: 13871450000032
Bank: HDFC Bank
IFSC: HDFC0001387
Branch: Shirpur.

4. **STEP II (Admission):** Visit the Academy. (STEP I can be combined with this step).

- (i) Bring originals of the documents, mentioned in Step I, for verification.
- (ii) We shall give you a letter, addressed to Commissioner/Superintendent of police of your hometown for police verification.
- (iii) We shall send a copy of your mark sheets to the concerned Board for verification.
- (iv) While (ii) and (iii) given above is being processed, you need to complete Class II / I medical from an authorized doctor. The list of doctors is mentioned on the DGCA website (www.dgca.gov.in).

5. **STEP III (SPL):** On completion of Step II, theory classes for issue of Student Pilot Licence will be conducted at the Academy. On successful completion of the test, which will be conducted locally, you will be issued SPL.

6. **STEP IV (CPL).** On obtaining SPL, theory classes and flying will be conducted concurrently to complete the CPL syllabus.